# CANOE: SLALOM EUROPEAN : EUROPEAN : CHAMPIONSHIPS

LEE VALLEY, LONDON
15-17 May 2020
BULLETIN 1









presented by Jaffa



# **CONTENTS**

1	WE	LCOME	3
2	GEN	NERAL INFORMATION	4
	2.1	Event title	4
	2.2	Event dates	4
	2.3	Venue name/address	4
	2.4	Key Contacts	4
3	LOC	CATION	5
	3.1	Location of airports, rail network and roads to the venue/city	5
	3.2	Weather in May	6
	3.3	Currency	6
	3.4	Local Attractions	7
4	VEN	IUE	8
	4.1	Description of competition venue and sport infrastructure	8
	4.2	Venue map	9
	4.3	Presentation of the technical aspects of the course	9
5	EVE	NT & COMPETITION PROGRAMME	11
	5.1	Events	11
	5.2	Outline Provisional Schedule	11
6	ENT	RIES & PARTICIPATION FEE	2
	6.1	Entry process & deadlines	2
	6.2	Participation Fee	2
	6.3	Bank details	3
7	TRA	INING	4
	7.1	Official Training	4
	7.2	Unofficial Training	4
8	ATH	ILETE SERVICES	5
	Ω1	Athlete facilities at the venue	

8	.2	Athlete services at the venue	5
9	ACC	COMMODATION	6
		NSPORT	
1	0.1	Airports	6
1	0.2	Self Drive Cars	7
11	VISA	A REQUIREMENTS	8
		KETING	
13	MEI	DICAL SERVICES	9
		PING CONTROL	
15	MEI	DIA	9
16	EVE	NT PARTNERS & SPONSORS1	0



### 1 WELCOME



On behalf of British Canoeing and all our partners, I cordially welcome all participants to the 2020 ECA European Canoe Slalom Championships, Lee Valley, London. It is our pleasure and privilege to welcome you for what we are sure will be an exciting and high quality event in this important Olympic Year.

We are proud to play our full part in the world wide community of Paddlesports. International events of quality are at the competitive heart of

our sport and reflected in the current British Canoeing Strategy. Following on from the World Cup here in 2019 we are delighted to be welcoming Europe's best in 2020. We want to build our hosting further and will be welcoming a Freestyle World Cup this year and the 2021 ICF Canoe Freestyle World Championships in Nottingham. We are already looking forward to welcoming the Canoe Slalom community back to Lee Valley in 2023 for the World Championships. Our friends across the globe have set the standard high in previous championships and we shall be doing our best to ensure we meet that benchmark.

British Canoeing has secured the full support of many key partners and agencies amongst whom we are pleased to thank; in particular the UK Government, through UK Sport, Lee Valley Regional Park Authority and Lee Valley White Water Centre. They are steadfast partners and supporters in everything we do. We are proud of this world class facility and want to see it used to maximum effect.

The hosting of the European Slalom Championships, just months away from the Olympics, will provide the opportunity for international athletes to be challenged and excel on this first class course as part of that essential preparation for the Olympic stage. However, we have no illusion of the scale and significance of this wonderful event in its own right and the fine tradition upon which we build. We shall provide a fitting setting for Europe's best.

We are committed to ensuring the event is a great success and wish to ensure participants have the most positive of experiences.

Kind regards

Professor John Coyne CBE Chair, British Canoeing



### **2 GENERAL INFORMATION**

### 2.1 Event title

2020 ECA Canoe Slalom European Championships, London

### 2.2 Event dates

Training period Monday 11 to Thursday 14 May 2020 Competition Friday 15 to Sunday 17 May 2020

### 2.3 Venue name/address

Lee Valley White Water Centre (LVWWC)
Station Road
Waltham Cross
Hertfordshire
EN9 1AB
www.gowhitewater.co.uk

### 2.4 Key Contacts

**Event Director** Gemma Wiggs events@britishcanoeing.org.uk Technical Manager Colin Woodgate colinwoodgate@btinternet.com Finance Susan Hicks finance.dept@britishcanoeing.org.uk canoeslalomWC@cseplc.com Accommodation **Lucy Williams** Transport Lucy Williams canoeslalomWC@cseplc.com Media **Rob Knott** mediaenquiries@britishcanoeing.org.uk Sponsorship Gareth May gareth.may@britishcanoeing.org.uk Visas/Accreditation events@britishcanoeing.org.uk Gemma Wiggs <u>lvwaterbookings@britishcanoeing.org.uk</u> **Training Bookings British Canoeing** 

British Canoeing +44 (0) 300 0119 500

National Water Sports Centre, Adbolton Lane, Holme Pierrepont,

Nottingham, NG2 2LU

Event website <u>www.britishcanoeingevents.org.uk</u>



### 3 LOCATION

Lee Valley White Water Centre is part of the Lee Valley Regional Park which stretches 26 miles along the leafy banks of the River Lee. The Lee Valley runs through London, Essex and Hertfordshire and includes London 2012 venues, heritage sites and over 10,000 acres of parkland. Just 40 minutes from the centre of London, Lee Valley White Water Centre is not only one of the best Canoe Slalom venues in the world but perfectly located for visitors to enjoy the capital city.

### 3.1 Location of airports, rail network and roads to the venue/city

### By Air

London is one of the world's best-connected cities. With 6 international airports serving over 300 destinations, high-speed rail links to continental Europe and an extensive public transport network, London can effectively accommodate all participant and spectator needs no matter how they choose to get here.



There are 5 international airports located in and around London (distances from LVWWC):

- London Stansted 40 km (25 miles) 35 mins
- London Heathrow 66 km (41 miles) 45 mins
- London City 37 km (23 miles) 40 mins
- London Luton 50 km (31 miles) 40 mins
- London Gatwick 99 km (61 miles) 70 mins



### By Boat

Ferry Terminals & Channel Tunnel (distances from LVWWC):

- Channel Tunnel Folkestone 137 km (85 miles) 95 mins
- Dover Ferry Terminal 148 km (92 miles) 105 mins
- Ramsgate Ferry Terminal 139 km (87 miles) 105 mins
- Harwich Ferry Terminal 115 km (72 miles) 90 mins
- Portsmouth Ferry Terminal 166 km (103 miles) 115 mins

### By Rail

Eurostar operates frequent daily high-speed services connecting Paris and Brussels to London taking around 2 hours. Trains arrive at St Pancras International station in central London.

LVWWC is well connected to central London with direct trains to Waltham Cross from London Liverpool Street, London Stratford and Tottenham Hale stations.

- Waltham Cross 1 km (1 mile) 2 mins (or 15-20 min walk) Mainline Service to London Liverpool Street Station
- Loughton 10 km (7 miles) 13 mins London Underground, Central Line to London Liverpool Street Station
- Tottenham Hale 14.5km (9 miles) 20 mins London Underground, Victoria Line to Kings Cross/St Pancras Station.

### By Bus

Local Bus Services - numerous local bus services 212, 213, 240, 250 and 251 all stop at the entrance to the LVWWC providing easy access to the surrounding area.

### 3.2 Weather in May

Mean Temperature 15.4°C (average ranges 9°C to 17°C) Average hours sunshine 127.5 Average rainfall 95.9mm (8 days)

### 3.3 Currency

The currency used in the UK is the Pound Stirling which has the international abbreviation GBP £.



### 3.4 Local Attractions

There are a wide array of social activities within the local area including (distances from LVWWC):

- Royal Gunpowder Mills 0.85 km (0.5 miles) 2 mins
- Lee Valley Park Farms 4.1 km (2.5 miles) 7 mins
- Myddelton House Gardens 5 km (3.1 miles) 8 mins
- Forty Hall 5.7 km (3.6 miles) 12 mins
- Paradise Wildlife Park 11.3 km (7 miles) 15 mins
- Epping Forest 15.4 km (9.6 miles) 21 mins
- Olympic Park 19.4 km (12.1 miles) 34 mins
- Hatfield House 23.7 km (14.7 miles) 26 mins
- Lakeside Shopping Centre 39.5 km (24.5 miles) 32 mins
- Knebworth House 43.2 km (26.8 miles) 34 mins
- Bluewater Shopping Centre 50.4 km (31.3 miles) 40 mins
- Cambridge University 74.8 km (46.5 miles) 55 mins.

In addition Central London is within easy reach with its world class tourist and cultural attractions, including Museums, Theatres, Oxford Street, the London Eye and the Tower of London.



### 4 VENUE

### 4.1 Description of competition venue and sport infrastructure

The Lee Valley White Water Centre was the venue for the Canoe Slalom competition during the London 2012 Olympic Games. Located 30km north of the Olympic Park, within the 26-mile long, 10,000 acre Lee Valley Regional Park in Hertfordshire.



LVWWC is arguably one of the best courses in the world and an important Olympic legacy venue for ICF Canoe Slalom.

The venue consists of two canoe slalom courses:

- 300m Olympic course
- 160m legacy loop
- and a 10,000m2 lake

The centre is a hive of activity for canoeing and kayaking for the local community and visitors, with suitability for beginners to elite athletes. The venue also serves as a major leisure attraction for White Water Rafting. Owned and funded by Lee Valley Regional Park Authority and managed by Lee Valley Leisure Trust Ltd the centre offers an extensive sports development programme and is also home to the British Canoeing Slalom Performance Programme.



### 4.2 Venue map



### 4.3 Presentation of the technical aspects of the course

The LVWWC was purpose built and designed in close collaboration with the IOC and ICF to host the Canoe Slalom events for the London 2012 Olympic Games.

The LVWWC was the first venue of its kind to have two white water courses. Both courses are pumpfed from the lake which is filled from an aquifer, guaranteeing clean white water at all times.

The Olympic Course – Grade IV rapids

- 300m long white water course, with a
- 5.5m descent from the start pool to the finish pool
- 5 pumps delivering/pumping up to 15m<sup>3</sup>/s



## The Legacy Loop – Grade III rapids

- 160m long white water course, with a
- 1.6m descent from the start pool to the finish pool
- 3 pumps delivering/pumping up to 10.5m<sup>3</sup>/s

### The Lake

- Total water 9000m3 filled from aquifer
- Depth 1.8 (1.2m when both courses running).



### 5 EVENT & COMPETITION PROGRAMME

### 5.1 Events

Slalom (CSL) – Individual Events

Men Kayak (MK1)

Men Canoe (MC1)

Women Kayak (WK1)

Women Canoe (WC1)

Slalom (CSL) – Team Events

Men Kayak (MK1)

Men Canoe (MC1)

Women Kayak (WK1)

Women Canoe (WC1)

### **5.2 Outline Provisional Schedule**

The outline schedule is as follows:

Monday 11 May Official training in Groups from 10:00

Tuesday 12 May Official training from 09:00

Wednesday 13 May Official training from 09:00

Opening Ceremony 17:30 Team Leaders Meeting 19:00

Thursday 14 May Official Training (short session) from 09:00

ITO Meeting 15:00

Demonstration runs 16:30

Friday 15 May Morning MC1 & WK1 Heats

Afternoon WC1 & MK1 Heats

Saturday 16 May Morning MC1 & WK1 Semi-Final

Afternoon MC1 & WK1 Final

Followed by MC1 & WK1 Team Final

Sunday 17 May Morning WC1 & MK1 Semi-Final

Afternoon WC1 & MK1 Final

Followed by WC1 & MK1 Team Final



### **6 ENTRIES & PARTICIPATION FEE**

### 6.1 Entry process & deadlines

Entries and accreditation requests must be made by the National Federation using the ICF's online entries system (SDP): <a href="https://icf.msl.es/icf/icf.jsp">https://icf.msl.es/icf/icf.jsp</a>

For detailed instructions on how to submit entries, please read the SDP user guide. Any questions or issues relating to entries or accreditation should be sent <a href="mailto:tosdp@canoeicf.com">tosdp@canoeicf.com</a> prior to the respective deadline.

SDP user guide http://www.canoeicf.com/sites/default/files/nf userguide v2.2.pdf

### **Numerical Entries**

- Numerical entries close: 30 March 2020
- You must submit through SDP the number of athletes you will enter into each event.
- Please also give indicative numbers for the overall number of athletes and team personnel who will attend the event with your delegation.

### **Nominal Entries**

- Nominal entries close: 30 April 2020
- Each athlete competing must be entered by name.
- Team personnel must also be submitted for accreditation at this time. These entries will be used to produce the accreditation cards for all teams.

Entries or accreditation requests sent directly to the committee or the event organiser will NOT be accepted.

### 6.2 Participation Fee

A Participation Fee of GBP £100 will be charged for each accredited athlete and team official, to cover the duration of the Official Training and Competition phases of the 2020 ECA Canoe Slalom European Championships.

The participation fee will include the following services:

- Accreditation
- Access to athlete's village
- Nations tent
- Technical video signal
- Boat storage
- Security



- Public wifi access on venue
- Team parking
- Information regarding the accommodation
- Free training during the official training period
- Emergency first aid
- Flat-water training
- An invitation letter for visa applications where required

Free accreditation will be provided for the NF President, the NF General Secretary, and ITOs selected by the ECA.

### 6.3 Bank details

The participation fees must be paid by bank transfer before the arrival at Lee Valley, no other payment method is available.

Bank Barclays Bank Ltd, 2 High Street, Nottingham, NG1 2EN

Account Name British Canoeing Events Ltd

Sort Code 20 63 33 Account Number 70803359 SWIFT/BIC BARCGB22

IBAN GB80 BARC 2063 3370 803359

When making payments please quote "CSL EC" followed by your country code.

Payments must be made in GBP £. Bank and currency charges must be paid by NFs in addition to the accreditation fee.

If you require an invoice please contact <u>belindah.otieno@britishcanoeing.org.uk</u>.



### 7 TRAINING

### 7.1 Official Training

Official Training takes place from Monday 11 May to Thursday 14 May 2020. 1 training slot per day and per nation.

### 7.2 Unofficial Training

In light of the challenges some teams have faced in the booking of training at Lee Valley, British Canoeing will now be taking responsibility for international team bookings and have negotiated water time with the Centre. As such please find below further information on the new booking process.

Should any teams or athletes wish to train at Lee Valley White Water Centre between now and the European Championships please contact British Canoeing directly using the following email address: <a href="mailto:lvwaterbookings@britishcanoeing.org.uk">lvwaterbookings@britishcanoeing.org.uk</a>

Training slots have been secured for one week a month as follows:

- Week commencing 17 February (only Monday to Friday)
- Week commencing 9 March
- Week commencing 6 April
- Week commencing 4 May

Due to the venue having existing bookings the sessions will be distributed across the week, as opposed to regular times each day. Teams should be available to train from early Monday morning through to late on Sunday to guarantee sessions.

For the training weeks in March, April and May we are able to allocate 11 sessions across 7 days. For the training week in February we are able to allocate 7 sessions across Monday to Friday.

Should teams wish to come for less than one week then please contact us and we shall see if we can support your requirements.

Sessions cost £20 per person though please note these are open sessions. Please note payment is due 2 weeks prior to the first session and is non-refundable.



### 8 ATHLETE SERVICES

### 8.1 Athlete facilities at the venue

The following facilities will be provided for all accredited athletes and team personnel during the official training and Competition phases:

### Athlete's Village

- Athlete Lounge
- Nations tents
- Toilets
- Boat Storage

Additional toilets, changing rooms and showers are provided in the main centre.

Catering outlets onsite will provide nutritional options for purchase to cater for athletes and team personnel.

### 8.2 Athlete services at the venue

The following services will be provided to all accredited athletes and team personnel during the official training and competition phases:

Video Service - Video signal to competing teams with timing, following the full runs of each athlete. There will also be a large TV located in the Athlete Lounge to allow teams to watch the competition.

Internet Access - Wi-Fi internet throughout the Athletes Village and LVWWC complex/arena.

Drinking Water – Access to drinking water for all accredited athletes.

Refreshments - Quality outlets will be available throughout the training and competition period for athletes to purchase food and drink. In addition fresh fruit and snacks are provided in the Athlete Lounge.

Boat Repair – space will be provided for teams to undertake boat repairs.



### 9 ACCOMMODATION

British Canoeing have partnered with Corporate Sports Events (CSE) to be able to provide teams with accommodation. Full details of accommodation and meals and the booking form are at the end of the bulletin.

All 3 hotels are 4 star standard. In each of the hotels, spacious bedrooms can be configured to either a twin room (two separate beds) or a double room (one large bed) to accommodate your team.

The accommodation package includes transportation to/from your accommodation to the competition area using our shuttle service. A timetable will be advised in advance and will be available at your hotel.

If you would like to make a booking or have questions on any of the properties included in the proposal, please do not hesitate to contact our team using the details below: CanoeslalomWC@cseplc.com

### **10 TRANSPORT**

Corporate Sports Events (CSE) are also able to provide airport transfers and/or transport to and from team hotels/venue.

### 10.1 Airports

The main arrivals & departures (A&D) operation for the event will be operated from London Heathrow (LHR) and London Stansted (STN). Transport solutions can be offered from any alternative airport other than our officials airports.

### **London Heathrow Airport (LHR)**

Hounslow

TW6 2GW

London Heathrow Airport consists of four terminals which are referred to as T2, T3, T4 and T5. Passengers can easily walk via the pedestrian underpass between T2 & T3, average journey time is 10 minutes. T4 & T5 are served by free trains and buses which take approximately 20 minutes.

The journey time from London Heathrow Airport to your accommodation is approximately 1 hour however this is traffic dependent. It is to be noted that arrivals into London Heathrow during rush hour could result in a longer than usual transfer to your accommodation.



### **London Stansted Airport (STN)**

Stansted CM24 1QW

London Stansted Airport has one main passenger terminal and is situated 42 miles northeast of Central London.

The journey time from London Stansted Airport to your accommodation is approximately 45 minutes however this is traffic dependent. It is to be noted that arrivals into London Stansted during rush hour could result in a longer than usual transfer to your accommodation.

Other supported airport locations;

- London Gatwick Airport
- London City Airport
- London Luton Airport

Please contact Lucy Williams at CSE for prices and a quotation depending on your teams' needs on <a href="mailto:CanoeslalomWC@cseplc.com">CanoeslalomWC@cseplc.com</a> or call +44 121 647 4094.

### 10.2 Self Drive Cars

British Canoeing are pleased to be able to share a 10% discount for teams wishing to hire self-drive cars with Enterprise. To take advantage of the deal please book through the following link: <a href="http://enterpriseaffinity.sjv.io/c/1306891/524565/8699">http://enterpriseaffinity.sjv.io/c/1306891/524565/8699</a>



### 11 VISA REQUIREMENTS

A UK 'Standard Visitor' Visa will be required for athletes, officials and support personnel from countries which UK Border Agency has categorised as 'Visa Nationals'.

Individuals can check if they require a UK visa by visiting: <a href="https://www.gov.uk/check-uk-visa">https://www.gov.uk/check-uk-visa</a>

You can apply for a visa up to 3 months before your date of travel to the UK and should get a decision on your visa within 15 working days. To find out how long getting a visa might take in the country you are applying from visit <a href="www.gov.uk/visa-processing-times">www.gov.uk/visa-processing-times</a>. (Please note if a nation does not apply for their visas in due time, it cannot be guaranteed that their application will be processed in time and that additional charges may be applied by the UK Government for an express service).

You must apply online for a visit visa at <a href="www.gov.uk/apply-uk-visa">www.gov.uk/apply-uk-visa</a>. After you have applied online, you will need to make an appointment to attend one of our visa application centres. Find your nearest centre at <a href="www.gov.uk/find-a-visa-application-centre">www.gov.uk/find-a-visa-application-centre</a>

British Canoeing will issue an official invitation to athletes, officials and support personnel from National Federations where the participants are listed as 'Visa Nationals'. Please contact Gemma Wiggs, <a href="mailto:events@britishcanoeing.org.uk">events@britishcanoeing.org.uk</a> to obtain a visa invitation.

### **12 TICKETING**

Tickets will be available for the public to purchase from 27 January 2020. Prices and information on purchasing tickets is available on the event website <a href="https://www.britishcanoeingevents.org.uk">www.britishcanoeingevents.org.uk</a>.

Spectators are encouraged to purchase tickets online in advance of the event to guarantee availability.

If you have any queries regarding tickets please email events@britishcanoeing.org.uk.



### **13 MEDICAL SERVICES**

The HOC will provide and cover medical services only for emergency cases (first aid and ambulance). All participants are responsible to arrange, at their cost, their own medical insurance policy.

Qualified Water Safety personnel will be bank side during competition.

The following Hospitals include full medical facilities including Accident and Emergency departments (distances from LVWWC):

- NHS Minor Injuries Unit Cheshunt (2.2 miles)
- North Middlesex University Hospital Edmonton (8 miles)
- Princess Alexandra Harlow (9 miles)

### 14 DOPING CONTROL

Doping control will be performed in accordance to the ICF Anti-doping requirements and WADA standards.

### 15 MEDIA

Information will be available on the <u>www.britishcanoeingevents.org.uk</u> website in the "Media" section.

Alternatively contact <a href="mailto:mediaenquiries@britishcanoeing.org.uk">mediaenquiries@britishcanoeing.org.uk</a>.



### **16 EVENT PARTNERS & SPONSORS**

### **Event Partners**









### **Principal Partner**



### **Official Partner**







### **Official Suppliers**







# **CSE HOTEL PROPOSAL**

### **ACCOMMODATION**

All 3 hotels are 4 star standard. In each of the hotels, spacious bedrooms can be configured to either a twin room (two separate beds) or a double room (one large bed) to accommodate your team.

If you would like to make a booking or have questions on any of the properties included in the proposal, please do not hesitate to contact our team using the details below:

CanoeslalomWC@cseplc.com

### **MEALS**

All meals will be served buffet style within the hotels and will be created from athlete inspired menus. Food intolerances and allergies can be catered for if this information is shared with us in advance.

 Breakfast
 06:00hrs – 10:00hrs

 Lunch
 12:00hrs – 15:00hrs

 Dinner
 19:00hrs – 22:00hrs

Timings are subject to change depending on the final training and competition schedules being published.

### **Cheshunt Marriott Hotel**

Halfhide Lane Broxbourne EN10 6NG

© Distance from Lee Valley WW Centre: 10 mins
© Distance from London Heathrow Airport: 60-90 mins

To Distance from London Stansted Airport: 30-40 mins



The spacious bedrooms can be configured to either a twin room (two separate beds) or a double room (one large bed) to accommodate your team. The hotel has 6 meeting rooms of various sizes which can be booked for team rooms at an additional cost subject to availability. Guests have full access to the health club.

SINGLE ROOM	TWIN ROOM per person	CATERING	
146.00 GBP	79.00.00 GBP	LUNCH	£22
RATES INCLUDE: Buffet Breakf	ast, Free Hotel Wi-Fi & VAT (20%)	DINNER	£24

### **Waltham Abbey Marriott Hotel**

Old Shire Lane Waltham Abbey EN9 3LX

Distance from Lee Valley WW Centre: 10 mins
 Distance from London Heathrow Airport: 60-90 mins
 Distance from London Stansted Airport: 30-40 mins



The Marriott Waltham Abbey offers elegant accommodation in a tranquil location within the woodlands of Epping Forest. The hotel has 14 meeting rooms of various sizes which can be booked for team rooms at an additional cost subject to availability. Guests have access to a fitness suite and indoor pool.

SINGLE ROOM	TWIN ROOM per person	CATERING		
146.00 GBP	79.00 GBP	LUNCH	£22	
RATES INCLUDE: Buffet Breakt	DINNER	£24		

### **Theobalds Estate**

Lieutenant, Ellis Way Cheshunt EN7 5HW

Distance from Lee Valley WW Centre: 10 mins
 Distance from London Heathrow Airport: 60-90 mins
 Distance from London Stansted Airport: 30-40 mins



Theobalds Estate is a historic mansion house located in rural Hertfordshire. The hotel has 29 meeting spaces of various sizes which can be booked for team rooms at an additional cost subject to availability. Guests have access to a fitness centre.

SINGLE ROOM	TWIN ROOM	CATE	RING
139.00 GBP	74.50 GBP	LUNCH	£22
RATES INCLUDE: Buffet Breakfast,	Free Hotel Wi-Fi & VAT (20%)	DINNER	£24















# **ACCOMMODATION BOOKING FORM**

TEAM INFORMATION						
TEAM NAME:			LEAD NAME	:		
ADDRESS:						
TEL:			EMAIL:			
ACCOMMODATION RE	QUEST	000	T.J.	MY IL	APPA	
CSE are delighted to offer a spetaking place in London. Please			2020 ECA Canoe	Slalom Europea	n Championships	
HOTEL		STAND		E ROOM TV	VIN ROOM RATE PER PERSON	
MARRIOTT CHESHUNT MARRIOTT WALTHAM ABBEY DE VERE THEOBALDS ESTATE		4* 4* 4*	146	.00GBP .00GBP .00GBP	79.00GBP 79.00GBP 74.50GBP	
RATES PER ROOM PER NIGHT I hotel to the venue each day &			-Fi at the hotel, o	a scheduled tran	sfer service from the	
REQUESTED HOTEL:						
Please complete the amount o	f rooms required	each night below	:			
	SUN 10 MAY	MON 11 MAY	TUE 12 MAY	WED 13 MAY	THU 14 MAY	
SINGLE ROOMS: TWIN ROOMS:						
TWIN NOONS.	FRI 15 MAY	SAT 16 MAY	SUN 17 MAY			
SINGLE ROOMS: TWIN ROOMS:						
TOTAL TEAM MEMBERS:						
SPECIAL REQUESTS:						





Catering packages are available at all the properties shown and are available only if pre-booked.

HOTEL	LUNCH	DINNER
MARRIOTT CHESHUNT	£22.00	£24.00
MARRIOTT WALTHAM ABBEY	£22.00	£24.00
DE VERE THEOBALDS ESTATE	£22.00	£24.00

- All costs shown are per person per day and are inclusive of VAT
- All meals will be buffet style and influence will be taken from our athlete inspired menus
- Mealtimes will be scheduled around competition times

To add the meal package to your booking please tick the box below and the cost will be added to your invoice.

LUNCH REQUIRED: YES NO

**DINNER REQUIRED:** YES NO

### TRANSPORT SERVICES

Our accommodation packages will include:

• Transportation to/from your accommodation to the competition area using our shuttle service. A timetable will be advised in advance and will be available at your hotel.

Our accommodation packages do not include:

- Airport Transport is available upon request, at a fee, from the following airports;
  - London Heathrow Airport
  - London Stansted Airport
  - London Gatwick Airport
  - London City Airport

TRANSPORT REQUIRED: YES NO

CSE will provide a bespoke quotation from your arrival airport should this be required.





# **POLICY & CONFIRMATION**

Please note that on receipt of your completed booking form, cancellation terms are applied. All payments are non-refundable after the cancellation deadline.

Please note that cancellations received after Friday, 3 April 2019 are non-refundable.

Full terms and conditions will be set out on the accommodation invoice you receive at the time of booking.

Your request is subject to availability at the time of booking so please return your form as soon as possible to:

Lucy Williams

TEL: 0121 647 4094

CanoeslalomWC@cseplc.com

SIGNATURE:					
DATE:					
PAYMENT	Barrell !	0000		FILE TH	- Apply
Please note the foll	owing payment me	thods available:			
BANK TRANSFER:	Our bank der	cails will be provided w	ith your invoice. Paym	nent is required withi	in 7 days upon
CREDIT CARD:	Please see bo				
protection and priv addresses the expo CSE have revised ou personal data provi	acy for all individuant of personal data ur privacy policy to ded on this form we curity measures a	on 2016/679 (GDPR) is a als within the European outside the EU and EE comply with the GDPR ill only be used to proc re also in place on our o	Union and the Europ A areas. legislation, we would ess your booking and	ean Economic Area.  like to ensure our cu on completion it will	It also ustomers that I be destroyed
Should you wish to	pay for your booki	ng by credit card please	e complete your detai	ls below:	
CARD TYPE:	VISA CREDIT	MASTERCARD	VISA DEBIT	AMEX	
CARD NUMBER: EXPIRY DATE: SERCURITY CVC CO	DF:			SIGNATURE:	

This data will be securely destroyed once your card has been charged.

**CARDHOLDER NAME:**